

## **Durham Farmers' Market Returning Member Application Process**

Returning members are not required to file a New Vendor Application, nor are the required to pay any application fees. To qualify as a Returning Member, you must have participated in the previous market season a minimum of 4 times. Any member who did not participate at least 4 times in the previous season must apply as a New Member Applicant and pay the New Member Application Fee.

Returning members who wish to continue their participation in the Durham Farmers' Market must complete the following steps:

1. Read the 2010 Official Rules of the Durham Farmers' Market. DFM Rules are available online at [www.durhamfarmersmarket.com/vendorinfo.html](http://www.durhamfarmersmarket.com/vendorinfo.html), or by calling 919-667-3099.
2. Attend the mandatory Spring Membership Meeting held the first Saturday in March (March 6, 2010). The location and time for this meeting will be announced in the Returning Member Packets to be mailed out in February. Failure to attend the Spring Membership Meeting or send a designated representative for your business will result in a \$10 fine and forfeiture of all rights to reserved space assignments.
3. Fill out the Returning Member form and return it with your \$50 annual membership fee (made payable to the Durham Farmers' Market ) by January 31, 2010. Mail completed form and fee payment to the following address:

Durham Farmers' Market  
P.O. Box 1903  
Durham, NC 27702-1903

**Note: Returning Member Applications and annual membership fees are due by January 31, 2010. Applications postmarked after January 31 and applications without Annual Membership Fee will not be accepted.** Annual membership fees are not refundable after the opening day of the Main Season Market (April 3, 2010), regardless of whether or not you attend the market during the course of the season.

### **Questions?**

Call 919-667-3099 or email [info@durhamfarmersmarket.com](mailto:info@durhamfarmersmarket.com)

## Durham Farmers' Market Returning Vendor Form

1. Farm or Business Name:
2. Name(s) of Owner(s):
3. Mailing Address:
4. Telephone:
5. Email Address (if available):
6. Address of production location(s) if different from mailing address:
7. Do you buy and resell products?
8. Did you have two spaces in 2009? \_\_\_\_\_ If Yes, do you need two spaces in 2010? \_\_\_\_\_  
If you did not have two spaces in 2009, will you be requesting two spaces for the **2011** season? If you will be requesting a double space for 2011, you **must** submit a completed **Double Space Request Form** along with the application. Requests for double spaces for the 2011 season will be evaluated through the 2010 main season (April – November).
9. Which market would you like to attend, and for approximately how many weeks?  
Please mark all that apply.  
  
Saturday main season market 8am to Noon (April through Thanksgiving) \_\_\_\_\_  
  
Saturday winter market 10am to Noon (December through March) \_\_\_\_\_  
  
Wednesday Market 3:30 to 6:30 pm (May through September) \_\_\_\_\_

### Product Categories

Please indicate what you intend to sell at Market. Estimate, by category, the percentage of total sales each category represents (total to equal 100%.) For each category that applies to your sales, circle the general types of products that you intend to sell at Market and list individual products as well.

**Category 1 estimated % of sales** \_\_\_\_\_

#### Raw or minimally processed farm products

Raw Vegetables and fruits:

Eggs:

Honey:

Herbs:

Bedding Plants:

Name: \_\_\_\_\_

Landscape Plants:

Cut flowers:

Other:

**Category 2 estimated % of sales \_\_\_\_\_**

**Processed Foods that require a NCDA (North Carolina Department of Agriculture) kitchen inspection.** If ingredients used in the products below are harvested from your farm, please indicate which ones.

Baked goods:

Jams, Jellies, Preserves:

Vinegars:

Juices, Coffee, Tea:

Other:

**Category 3 estimated % of sales \_\_\_\_\_**

**These are products that require more stringent inspections, regulation, and usually refrigeration.**

Acidified foods like pickles and relishes (these require the FDA short course certification):

Cheese and other dairy products:

Meat (requires a meat handler's license obtained form NCDA Division of Meat and Poultry):

Fish:

**Category 4 estimated % of sales \_\_\_\_\_**

**Crafts**

Please describe your craft items.

I acknowledge that I have read the Durham Farmers' Market Rules and that I will abide by these rules. I understand my membership will be terminated for violation of DFM Rules. I also agree to all representatives of the Durham Farmers' Market to visit and inspect the business premises and the products that I intend to sell.

Signature of applicant:

Date:

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**For Market Staff Use Only**

Form received by:

Date received:

Membership fee paid: Yes / No

Membership Meeting attended? Yes / No If no, \$10 fine to be assessed: