

Durham Farmers' Market Returning Member Application Process

To qualify as a Returning Member, you must have participated in the previous market season a minimum of 6 market weeks. Returning members are not required to file a New Vendor Application or pay application fees. If you did not participate at least 6 market weeks in the previous season, you must apply as a New Member Applicant and pay the New Member Application Fee.

Returning members who wish to continue their participation in the Durham Farmers' Market must complete the following steps:

1. Read the Official Rules and Bylaws of the Durham Farmers' Market. DFM Rules and Bylaws are available online at www.durhamfarmersmarket.com/vendorinfo.html or by calling 919-667-3099.
2. Attend the mandatory Spring Membership Meeting held the first Saturday in March (March 3, 2012). The location and time for this meeting will be announced in the Returning Member Packets to be mailed out in February. Failure to attend the Spring Membership Meeting or send a designated representative for your business will result in a \$10 fine and forfeiture of all rights to reserved space assignments.
3. Fill out the Returning Member Form online and mail your \$50 annual membership fee (made payable to the Durham Farmers' Market) by January 31, 2012. If you are not able to complete the form on line, you can complete the hard copy form (found on the website). Mail fee payment and hard copy forms to the following address:

Durham Farmers' Market
P.O. Box 1903
Durham, NC 27702-1903

Note: Returning Member Forms and annual membership fees are due by January 31, 2012. If your annual membership fee is postmarked after January 31 you will not be allowed to return to the market and your online form or mailed hard copy form will not be accepted. Annual Membership Fees are not refundable after the opening day of the Main Season Market (April 7, 2012), regardless of whether or not you attend the market during the course of the season.

Welcome back to the Durham Farmers Market!

Questions?

Call 919-667-3099 or email info@durhamfarmersmarket.com

Durham Farmers' Market Returning Vendor Form

1. Farm or Business Name:
2. Name(s) of Owner(s):
3. Mailing Address:
4. Telephone:
5. Email Address (if available):
6. Website (if available):
7. Address of production location(s) if different from mailing address:
8. Do you buy and resell products in any part of your farm operation? _____
9. Please describe you procedures for buying and reselling products and how you keep them separate from the products you take to the Market. (Question for those who buy and resell in any part of their operations)
10. Did you have two spaces in 2011? _____
11. If Yes, do you need two spaces in 2012? _____
12. If No, will you be requesting two spaces for the 2013 season? _____
[If you will be requesting a double space for 2012, you must submit a completed **Double Space Request Form** along with the application. Requests for double spaces for the 2012 season will be evaluated through the 2012 main season which runs from April – November.]

13. Which Markets do you plan to attend and for approximately how many weeks?
(If you are not eligible to attend the Saturday Main Season Market, please indicate)

Saturday Main Season Market (max 34 weeks) _____
(8am to Noon, April through Thanksgiving)

Saturday Winter Market (max 16 weeks) _____
(10am to Noon, December through March)

Wednesday Market (max 22 weeks) _____
(3:30 to 6:30 pm, Mid-April through September)

Product Categories

Please indicate what you intend to sell at Market. Estimate, by category, the percentage of total sales each category represents (total to equal 100%.) For each category that applies to your sales, circle the general types of products that you intend to sell at Market. If you wish to include a list, you may do that as well.

Category 1: Raw or minimally processed farm products

Estimated % of sales _____

Raw Vegetables and fruits
Eggs
Honey
Herbs
Bedding Plants
Landscape Plants
Cut flowers
Other: _____

Category 2: Processed Foods that require a NCDA (North Carolina Department of Agriculture) kitchen inspection. If ingredients used in the products below are harvested from your farm, please indicate which ones.

Estimated % of sales _____

Baked goods
Jams, Jellies, Preserves
Vinegars
Juices, Coffee, Tea
Other: _____

List ingredients that will be harvested from your farm for these processed foods:

Category 3: Products that require more stringent inspections, regulation, or refrigeration. *Estimated % of sales* _____

Acidified foods (FDA certification required) _____

Cheese and other dairy products _____

Meat _____

Poultry _____

Fish _____

Other _____

Category 4: Crafts

Estimated % of sales _____

Please describe your craft items.

I acknowledge that I have read the Durham Farmers' Market Rules and that I will abide by these rules. I understand my membership may be terminated for violation of DFM Rules. I also agree that representatives of the Durham Farmers' Market can visit and inspect my business premises and the products that I sell. I also recognize that attendance at the Annual Meeting is MANDATORY and failure to attend or send a qualified proxy will result in a \$10 fine and forfeiture of all rights to reserved space assignments.

Signature of Vendor: _____ Date: _____

For Market Staff Use Only

Form received by:

Date received:

Membership fee paid: Yes / No

Membership Meeting attended? Yes / No If no, \$10 fine to be assessed: